



CRITICAL INCIDENT

Long Bennington Pre-School

Registered Charity: 1157300

Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment

3.55. Providers must take reasonable steps to ensure the safety of children, staff and others on the premises in the case of fire or any other emergency, and must have an emergency evacuation procedure.

Long Bennington Pre-school takes the safety of children very seriously and will take every precaution necessary to ensure that the children in their care remain safe during a critical incident.

In the event of:

- Death or serious injury as a result of violence, accident self-harm or traumatic illness
- Major fire
- Building collapse
- Riot or civil disorder
- Natural or man-made incidents
- Terrorism
- Bomb scare
- Pandemic illness

Long Bennington Pre-school will follow the following procedures:

- On receiving the alert or discovering an incident the manager or deputy manager will be notified straight away
- The manager will then alert other members of staff and if safe to do so, other users of the building
- The manager will collect the mobile phone and the emergency 'grab bag'
- All staff and children will evacuate the building in the same way as the fire drill evacuation see *Fire safety and emergency evacuation* policy.
- Meeting place for a critical incident will be 'The Royal Oak' Public House, Main Road, Long Bennington, Newark, Notts. Tel: 01400 281332. If the premises are closed the second meeting place will be Long Bennington Academy (School), Main Road, Long Bennington, Newark, Notts. Tel: 01400 281353
- Manager will then telephone Emergency Services 999 and Ofsted 0300 123 1231 and follow any recommendations made by them

Children, staff and parents will then be offered appropriate aftercare should this be required.

This policy was adopted by

Long Bennington Pre-school

On

4th March 2019

Date to be reviewed

March 2020

Signed on behalf of the provider

Name of signatory

Role of signatory (e.g. chair, director, owner)