



# STUDENT PLACEMENTS

Long Bennington Pre-School  
Registered Charity: 1157300

## **Safeguarding and Welfare Requirement: Suitable People**

3.9. Providers must ensure that adults looking after children are suitable to fulfil the requirements of their roles.

We recognise that qualifications and training make an important contribution to the quality of the care and education we provide. As part of our commitment to quality, we offer placements to students undertaking relevant qualifications and training. We also offer placements for school pupils on work experience.

We aim to provide for students on placement with us, experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

## **Procedures**

- We require students on qualification courses to meet the Suitable Person requirements of the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check(s).
- The setting manager discusses the aim of the placement with the student's tutor prior to the placement commencing. The expectations of both parties are agreed at this point.
- We require students in our setting to have a sufficient understanding and use of English to contribute to the well-being of children in our care.
- The good character of students under 17 years old is vouched for by the establishment that places them, the setting manager must be satisfied that all relevant checks have been made.
- We supervise students at all times and do not allow them to have unsupervised access to children.
- Students undertaking qualification courses who are placed in our setting on a short term basis are not counted in our staffing ratios.
- Students and apprentices who are undertaking Level 3 or above may be counted in ratios if the setting manager is convinced that they are suitably experienced.
- Employed trainee staff over the age of 17 may be included in staffing ratios if deemed competent.
- Staff working as apprentices (aged 16 or over) may be included in staffing ratios if deemed competent.
- Public liability and employer's liability insurance is in place that covers students and voluntary helpers.
- We require students to be aware of *Confidentiality and Client Access to Records Policy*.
- Appropriate members of staff co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We will ensure that students who are required to conduct child studies obtain written permission from the parents of the child to be studied

- We provide students, at the first session of their placement, with an induction includes how the setting and sessions are managed, and policies and procedures, in particular safeguarding, confidentiality and health and safety.
- We will provide the student with a staff mentor
- We communicate a positive message to students about the value of qualifications and training.
- The needs of the children and their families remain paramount at all times and students are only admitted in numbers that do not hinder the work of the setting.
- We ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background understanding of children's development and activities.